

NC Division of Aging and Adult Services
CHANGE NO. 03-12: CHANGES IN THE SA/IH PROGRAM

DATE: NOVEMBER 1, 2012

Manual: State/County Special Assistance In-Home (SA/IH) Program

Change No: 03-12: Changes in the SA/IH Program

To: County Directors of Social Services
Adult Services Supervisors
Special Assistance Income Maintenance Supervisors

Effective: Immediately Upon Receipt

I. Content of Change

The NC General Assembly Session Law (S.L.) 2012-142 made several changes to the SA/IH Program. Effective July 1, 2012, the SA/IH maximum payment increased to 100% of the SA Basic payment an individual would be eligible for if he/she were living in an SA facility. [DAAS Administrative Letter 12-12 Change in the State/County Special Assistance In-Home \(SA/IH\) Payment Rate](#) provided the income maintenance caseworkers and adult services case managers with instructions on how to implement this change.

The law also requires participation in the SA/IH program by all county departments of social services by February 15, 2013. It also allows the Department of Health and Human Services (DHHS) to waive the 15% limit on SA/IH caseloads statewide. These changes were described in the [Division of Aging and Adult Services \(DAAS\) Dear County Director Letter 10-12](#).

This notice incorporates the change to 100% of the SA Basic payment into policy and removes all reference to county departments of social services (DSSs) voluntary participation in SA/IH.

II. Effective date and implementation

The SA/IH maximum payment increase to 100% of the SA Basic payment was effective July 1, 2012. Implementation was retroactive to July 1, 2012. Please refer to [DAAS Administrative Letter 12-12](#) for directions on how to determine the need for an increase in the SA/IH payment retroactive to July 1, 2012 for ongoing SA/IH cases, pending applications, redeterminations and a change in situation for SA/IH recipients.

III. Maintenance of Manual

A. SA-5000 Introduction to SA/IH Program

S.L. 2012-142 is cited in this section and explains that collaboration and communication between income maintenance and services is vital to SA/IH. Instructions regarding slot allocation and wait list requirements have been removed and placed in [SAIHCM - 5600, SAIH Case Management Policy](#).

B. SA-5100 Intake, Referral and Time Frames

II.B. Referral Process clarifies that it is the county's responsibility to decide which section (Income Maintenance or Adult Services) will maintain and assign the slot authorization numbers.

C. SA-5200 Eligibility Requirements

I.A.2. Requirement to Be Eligible for Full Medicaid as Categorically Needy (CN): Changed to include Medicaid classification of G. An a/r receiving Medicaid as MQB with a Q, B, or E classification is not eligible for SA/IH.

V. Income: Changed the location and name of the report in Client Services Data Warehouse for ongoing recipients who have income below the FBR to **Public Folders/DHHS Main Document/DAAS/State Sanctioned**.

D. SA-5300 Calculation of Payments

II. Maximum Monthly Payment: Changed to read "Legislation governing the SA In-Home program authorizes the maximum monthly payments to be up to 100% of the payment an a/r would receive if he/she resided in an SA facility and applied for and received the SA Basic rate."

II.A. Steps to determine the amount of the SA/IH Payment: Re-formatted to divide the steps into: "A. Steps the IMC takes to determine the amount of the SA/IH payment" and "B. Steps the Adult Services case manager takes to amount of the SA/IH payment."

IV. B. 2: Changed to read "Subtract the a/r's TCMI from the basic SA maintenance amount, \$1,228 (\$1,182 + \$46 personal needs allowance). The remainder is the maximum allowable SA/IH payment."

IV.B. Examples: Updated the examples to show a maximum SA/IH payment of 100% of the SA Basic payment amount.

IV. C: Updated the instructions for calculating an SA/IH partial payment and updated the example to show a maximum of 100% of the SA Basic payment amount.

E. SA – 5500 EIS Instructions

I.B. 4: Changed to reflect the *maximum* allowable SA/IH payment is 100% of the payment an a/r would receive if residing in an SA facility.

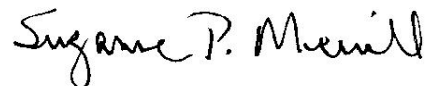
F. Throughout all policy sections, all references to SA/ACH have been changed to SA and adult care home has been changed to SA residential facility.

G. All manual changes are now shown in red font in both the PDF and the HTML versions. The following manual sections are re-issued to reflect the mandated changes:

1. [SA-5000 Introduction to SA/IH-Home Program](#)
2. [SA-5100 Intake, Referrals and Time Frames](#)
3. [SA-5200 Eligibility Requirements](#)
4. [SA-5300 Calculation of Payments](#)
5. [SA-5500 EIS Instructions](#)

If you have any questions regarding this information, please contact your SA Program Representative through the SA listserv at SpecialAssistance@dhhs.nc.gov .

Sincerely,



Suzanne P. Merrill, Chief
Adult Services Section

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