



Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

Deborah J. Cassidy, Director

Memorandum

TO: Directors of County Department of Social Services
Directors of Local Purchasing Agencies

FROM: Deborah J. Cassidy, Ph.D. 

DATE: January 5, 2012

RE: Certification of Fraud

The purpose of this memorandum is to inform you of the state audit requirement for local purchasing agencies to report all instances of fraud related to the Subsidized Child Care Program. The Certification of Fraud form has been developed to meet that requirement.

The Subsidy Services Consultant for your county must review the Certification of Fraud form with you and sign it to certify that you are in compliance with the state requirement. Each year the form is reviewed and signed in the fall regarding fraud for the previous fiscal year.

All local purchasing agencies are to maintain signed copies of the Certification of Fraud form. Please contact your Subsidy Services Consultant if you have any questions.

DJC/SY

cc: Child Care Coordinators
Subsidy Services Consultants
Program Compliance Consultants

Certification of Fraud

County/LPA: _____

Subsidy Services Consultant: _____

State Fiscal Year: _____

Certification:

I certify the following:

1. All instances of fraudulent misrepresentation known by the LPA regarding the Subsidized Child Care Program have been reported to the Division of Child Development and Early Education (DCDEE).
2. All instances of fraudulent misrepresentation known to the agency are investigated by the Program Integrity Unit or the Child Care Unit.
3. All overpayments from fraud are corrected in the Subsidized Child Care Reimbursement System (SCCRS).
4. Parents and providers that received overpayments as a result of fraud have entered into repayment agreements with the local purchasing agency (LPA).

Your signature indicates that the LPA is in compliance with the above certification.

Signature of Subsidy Services Consultant

Date