



North Carolina Department of Health and Human Services

**DIVISION OF CHILD DEVELOPMENT**

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Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

Deborah J. Cassidy, Director

**MEMORANDUM**

**TO:** Directors of County Departments of Social Services  
Directors of Local Purchasing Agencies

**FROM:** Deb Cassidy, Ph.D. *Deb Cassidy/AC*

**ISSUED:** May 14, 2010

**SUBJECT:** Extension of Time Limited Vouchers

**EFFECTIVE DATE:** Upon Receipt

The purpose of this letter is to notify you that all time limited vouchers which are due to expire on May 31, 2010, are to be extended through June 30, 2010. We are continuing to monitor attrition rates with the goal to minimize the number of terminations of one time vouchers that would otherwise need to occur. We will provide more instructions as we review information on spending and carry forward funding that is available for the next State Fiscal Year.

It is necessary for you to issue the Child Care Action Notice (DCD-0450) to both the parent and the provider to indicate that the time limit of the voucher is being extended for these families. It would be helpful to include a reminder to parents that they must respond timely to notices concerning their redetermination of eligibility.

Please distribute this letter to your child care staff and all other agency staff that work with the child care program. If you have questions about extending the time limited vouchers, please contact your Subsidy Services Consultant.

DC:BC

cc: Child Care Coordinators  
Subsidy Services Consultants  
Program Compliance Consultant