



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

ANNA CARTER
DIRECTOR

October 3, 2017

Dear County Directors of Social Services and Local Purchasing Agencies

Letter Number: SCCA DCDL 2017 - #05

Attention: Directors of County Departments of Social Services
Directors of Other Local Purchasing Agencies
Child Care Coordinators
Other DSS Personnel who work with the Subsidized Child Care Assistance Program

Subject: Living Arrangement Selections

The purpose of this Dear County Director Letter is to provide clarity regarding living arrangement selections for Subsidized Child Care Assistance in NC FAST. The living arrangement selections align with the McKinney-Vento Homeless Assistance Act of 1987. When families apply for child care services, the child care worker will ask the parent or responsible adult if their current address is a temporary living arrangement. Families who reside in a temporary living arrangement will be asked the type of temporary living arrangement and if this living arrangement is due to an economic hardship. When the temporary living arrangement is due to an economic hardship, several options detailing the type of arrangement will be available and the child care worker should select the appropriate option. When a child and family have a temporary living situation due to economic hardship and the correct options are selected in NC FAST, the child and family will be identified as experiencing homelessness. Please note that families may be identified as homeless only if the living arrangement is temporary.

A *DCDEE Subsidy Residency Questionnaire* and a *NC FAST Living Arrangement Selection Flow Chart* are attached. Both attachments are tools that provide guidance on making the appropriate and correct living arrangement selections in NC FAST. Questions listed in the *DCDEE Subsidy Residency Questionnaire* are DCDEE's suggestions to prompt conversation regarding a recipient's living arrangement. It may not be necessary to ask all the questions during an interview.

If you have questions about the information in this letter, or other Subsidized Child Care Assistance Program questions, please contact dcdee.subsidy.policy.help@dhhs.nc.gov for technical assistance and policy consultation.

Sincerely,

A handwritten signature in cursive script that reads "Anna Carter".

Anna Carter, Director
AC/LD

WWW.NCDHHS.GOV

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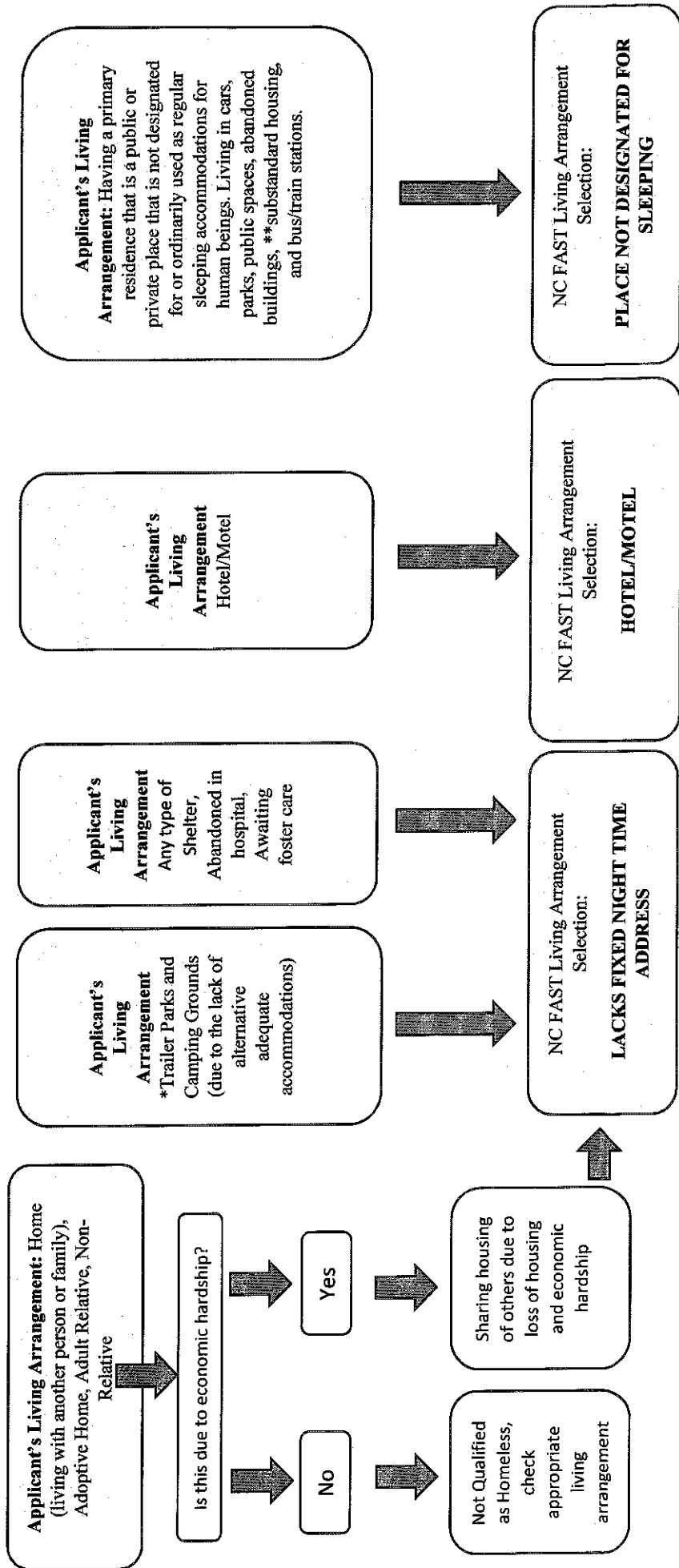
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NC FAST LIVING ARRANGEMENT SELECTION FLOW CHART



*Trailer – this would be selected if the applicant is living in a trailer that is considered substandard and the living arrangement is due to the lack of alternative adequate accommodations and/or economic hardship.

**Substandard Housing is defined as 24 CFR 5.425

(a) *When unit is substandard.* (See § 5.415(a)(2) and (c)(2)(ii) for applicability of this section to the Section 8 Certificate/Voucher, Project-Based Certificate, Moderate Rehabilitation programs and the public housing program.) A unit is substandard if it: (1) Is dilapidated; (2) Does not have operable indoor plumbing; (3) Does not have a usable flush toilet inside the unit for the exclusive use of a family; (4) Does not have a usable bathtub or shower inside the unit for the exclusive use of a family; (5) Does not have electricity, or has inadequate or unsafe electrical service; (6) Does not have a safe or adequate source of heat; (7) Should, but does not, have a kitchen; or (8) Has been declared unfit for habitation by an agency or unit of government. (b) *Other definitions—(1) Dilapidated unit.* A housing unit is dilapidated if: (i) The unit does not provide safe and adequate shelter, and in its present condition endangers the health, safety, or well-being of a family; or (ii) The unit has one or more critical defects, or a combination of intermediate defects in sufficient number or extent to require considerable repair or rebuilding. The defects may involve original construction, or they may result from continued neglect or lack of repair or from serious damage to the structure.

DCDEE Subsidy Services Residency Questionnaire

Questions listed below are DCDEE's suggestions to prompt conversation regarding a recipient's living arrangement, it may not be necessary to ask all questions in an interview.

1. Where did you stay/sleep last night?
2. How many places have you stayed in the past 6 months?
3. Describe your current living arrangement.
4. Is this a temporary or permanent arrangement?
5. Do you have permanent housing?
6. Do you own, rent, or other?
7. Do you own a home or lease an apartment?
8. How safe do you feel at home?