



**North Carolina Department of Health and Human Services
Division of Child Development and Early Education**


Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Robert W. Kindsvatter
Director

SUBSIDIZED CHILD CARE SERVICES MANUAL~ CHANGE NOTICE # 1-15

TO: County Departments of Social Services
Other Local Purchasing Agencies

FROM: Robert W. Kindsvatter 

SUBJECT: Revisions to the Subsidized Child Care Service Manual

ISSUE DATE: March 31, 2015

The purpose of this Change Notice is to communicate changes in the maximum gross monthly income eligibility limits for child care subsidy services. The new income eligibility limits will become effective April 1, 2015 and will be used to determine eligibility for families applying for services on or after April 1st. In addition, the revised limits apply to families currently receiving services whose annual redetermination of eligibility occurs on or after April 1, 2015. The new limits will also apply to families who report changes on or after April 1st. These changes are summarized below.

Chapter 7 – Family Definition and Determining Income Eligibility

A change was made to this chapter to change Attachment 1 to update the maximum gross monthly income eligibility limits for child care subsidy services.

Chapter 8 – Parental Fees

Attachment 1 in this chapter was revised to update the Maximum Gross Monthly Income Eligibility Limits and Fee Percentages table.

Instructions for Maintenance of Subsidized Child Care Services Manual

Your agency must maintain at least one copy of the previous manual material for reference during single audits, state monitoring visits and fraud investigations. Child care staff should review the changes to become familiar with the new information.

Remove

Attachment 1 of Chapter 7
Dated October 1, 2014

Attachment 1 of Chapter 8
Dated October 1, 2014

Insert

Attachment 1 of Chapter 7
Dated April 1, 2015

Attachment 1 of Chapter 8
Dated April 1, 2015

This Change Notice and revised policy is available in the on-line manual on the Division's web site at <http://info.dhhs.state.nc.us/olm/manuals/dcd/ccs/man/index.htm>. Child care staff in your agency should print and retain a copy of the revised policy in their Subsidized Child Care Services Manual. In addition, child care staff should maintain a copy of the Change Notice in Appendix E of the manual. If you have questions regarding your county's the income eligibility limits, please address those questions to DCDEE.Subsidy.Policy.Help@dhhs.nc.gov.

Enclosures

RWK/DL

www.ncdhhs.gov • www.ncchildcare.nc.gov
Tel 919-527-6335 • Fax 919-715-1012

Location: 820 South Boylan Avenue • Raleigh, NC 27603
Mailing Address: 2201 Mail Service Center • Raleigh, NC 27699-2201
An Equal Opportunity / Affirmative Action Employer



PARENTAL FEES

REVISED 04/01/15

MAXIMUM GROSS MONTHLY INCOME ELIGIBILITY LIMITS AND FEE PERCENTAGES FOR SUBSIDIZED CHILD CARE SERVICES EFFECTIVE

APRIL 1, 2015

200% Federal Poverty Level

(All children ages 0-5, and All special needs children)

Fee Percentage	10%					
Family Size	1	2	3	4	5	6
Maximum Gross Monthly Income	\$1,962	\$2,655	\$3,348	\$4,042	\$4,735	5,428

Fee Percentage	10%					
Family Size	7	8	9	10	11	12
Maximum Gross Monthly Income	\$6,122	\$6,815	\$7,508	\$8,202	\$8,895	\$9,588

Fee Percentage	10%					
Family Size	13	14	15	16	17	18
Maximum Gross Monthly Income	\$10,282	\$10,975	\$11,668	\$12,362	\$13,055	\$13,748

133% Federal Poverty Level

(All children ages 6-12, No special needs)

Fee Percentage	10%					
Family Size	1	2	3	4	5	6
Maximum Gross Monthly Income	\$1,305	\$1,766	\$2,227	\$2,688	\$3,149	\$3,610

Fee Percentage	10%					
Family Size	7	8	9	10	11	12
Maximum Gross Monthly Income	\$4,071	\$4,532	\$4,993	\$5,454	\$5,915	\$6,376

Fee Percentage	10%					
Family Size	13	14	15	16	17	18
Maximum Gross Monthly Income	\$6,837	\$7,298	\$7,759	\$8,221	\$8,682	\$9,143

FAMILY DEFINITION AND DETERMINING INCOME ELIGIBILITY REVISED 04/01/15

**MAXIMUM GROSS MONTHLY INCOME ELIGIBILITY LIMITS FOR
SUBSIDIZED CHILD CARE SERVICES EFFECTIVE APRIL 1, 2015**

**200% Federal Poverty Level
(All children ages 0-5, and All special needs children)**

Family Size	1	2	3	4	5	6	7	8	9
Maximum Gross Monthly Income	\$1,962	\$2,655	\$3,348	\$4,042	\$4,735	\$5,428	\$6,122	\$6,815	\$7,508

Family Size	10	11	12	13	14	15	16	17	18
Maximum Gross Monthly Income	\$8,202	\$8,895	\$9,588	\$10,282	\$10,975	\$11,668	\$12,362	\$13,055	\$13,748

**133% Federal Poverty Level
(All children ages 6-12, No special needs)**

Family Size	1	2	3	4	5	6	7	8	9
Maximum Gross Monthly Income	\$1,305	\$1,766	\$2,227	\$2,688	\$3,149	\$3,610	\$4,071	\$4,532	\$4,993

Family Size	10	11	12	13	14	15	16	17	18
Maximum Gross Monthly Income	\$5,454	\$5,915	\$6,376	\$6,837	\$7,298	\$7,759	\$8,221	\$8,682	\$9,143

NOTE: If the child turns 6 on the first day of a month, the child is served as a 5 yr. old through the end of the previous month. If the child's 6th birthday occurs after the first day of the month, the child will be served as a 5 yr. old through the end of the birthday month.