



North Carolina Department of Health and Human Services
Division of Child Development and Early Education


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SUBSIDIZED CHILD CARE SERVICES MANUAL – CHANGE NOTICE #2-13

TO: County Departments of Social Services
Other Local Purchasing Agencies

FROM: Robert W. Kindsvatter 

SUBJECT: Revisions to the Subsidized Child Care Services Manual

ISSUE DATE: July 16, 2013

The purpose of this Change Notice is to communicate changes in the maximum gross monthly income eligibility limits for subsidized child care services. State law requires eligibility limits to be updated every two (2) years. The new income eligibility limits will become effective August 1, 2013 and will be used to determine eligibility for families applying for services on or after August 1st. In addition, the revised limits will apply to families currently receiving services whose annual redetermination of eligibility occurs on or after August 1, 2013. The new limits will also apply to families who report changes on or after August 1st. These changes are summarized below.

Chapter 7 – Family Definition and Determining Income Eligibility

A change was made to this chapter to revise Attachment 1 to update the maximum gross monthly income eligibility limits for child care subsidy services.

Chapter 8 – Parental Fees

Attachment 1 in this chapter was revised to update the Maximum Gross Monthly Income Eligibility Limits and Fee Percentages table.

Remove

Attachment 1 of Chapter 7
Dated August 2011

Attachment 1 of Chapter 8
Dated August 2011

Insert

Attachment 1 of Chapter 7
Dated August 2013

Attachment 1 of Chapter 8
Dated August 2013

This Change Notice and revised policy is available in the on-line manual on the Division's web site at <http://info.dhhs.state.nc.us/olm/manuals/dcd/ccs/man/index.htm>. Child care staff in your agency should print and retain a copy of the revised policy in their Subsidized Child Care Services Manual. In addition, child care staff should maintain a copy of the Change Notice in Appendix E of the manual. Questions regarding the manual should be directed to your Subsidy Services Consultant.

Enclosures

RWK/SY

cc: Child Care Coordinators
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