

Subsidized Child Care Assistance Program Policy Manual
Chapter 9. Attachment 1 County Waiting List Guide

County Waiting List Status	Is the Applicant Potentially Eligible?	Result	Actions
County is accepting all applications	Yes	An application can be completed.	Click Next to start the Guided Interview.
	No	An applicant has the option to apply despite ineligibility. Otherwise, end the application process.	Click Next to start the Guided Interview; deny the application when it is submitted. Click Close .
County is not accepting any applications	Yes	Ask the applicant if they want to be put on the Waiting List.	If Yes, click Next to enter household information for the Waiting List. If No , page closes, Person page displays.
	No	The applicant cannot go on the Waiting List because they are not potentially eligible.	Click Next to continue