
SAMPLE STATEMENT OF REVIEW AND RECEIPT OF LOCAL POLICIES

Name of County Department of Social Services/Local Purchasing Agency

A copy of the current local policies for the Subsidized Child Care Program was provided and

reviewed with me on _____ by _____.

Date Name of Child Care Worker

I understand that it is my responsibility to read and comply with all local policies that apply to me as a provider of subsidized child care. I also understand that I must maintain a copy of the local policies on site for review by local, state and federal officials.

Name of Child Care Facility

Child Care Provider's Signature

Date

Note to the Child Care Worker: Each provider must receive a copy of the current local policies. In addition, the local purchasing agency must maintain a copy of the current local policies or the signed original of the *Statement of Review and Receipt of Local Policies* in the provider's file.