

SUBSIDIZED CHILD CARE CODES

REVISED 05/01/14

SMART START REIMBURSEMENT CODES

FUND SOURCE 15

CLIENT STATUS

- 0 New Enrollment - child from the waiting list
- 1 New Enrollment- child NOT from the waiting list
- 2 Continuing enrollment with pay
- 3 Terminate with pay or one time payment
- 4 Terminate without pay
- 5 Enrollment without pay
- P Pending

Use the code that describes the status of the payment.

CATEGORY CODES

- 005 Work First Family Assistance without countable income
- 006 Work First Family Assistance with countable income
- 009 With regard to income
- 019 Without regard to income
- 020 Foster Care Services Recipient
- 054 Teen Parent
- 055 Teen Parent - Work First Family Assistance
- 070 Military (income exceeds guidelines)
- 071 Military (income within guidelines)

NEW CLIENT CODES: Must use one of these codes when paying for child care, registration or transportation.

- 01 Child from the waiting list
- 02 New eligible child not from the waiting list
- 03 Child in new need category
- 05 Currently served child whose family income rises above subsidy eligibility limits
- 06 Child whose family income exceeds subsidy eligibility limits at time of initial application
- 07 New child in Head Start Wrap-Around
- 08 Currently eligible child who would lose services if Smart Start funds were not available
- 09 Transportation for eligible child who would lose services if Smart Start funds were not available
- 23 Non - U. S. Citizen

ENHANCED CODES: Must use one of these codes when paying an additional payment that is a flat dollar amount.

- | | | |
|---|---|--|
| 11 Supplemental payment - county - established criteria | 17 NAFDC accredited | 21 Rates increased to state market rates |
| 12 County enhanced rate for all providers | 18 NAFDC accredited plus county - established criteria | 30 Three star facility enhancement rate |
| 15 NAEYC accredited | 19 Facility or home meeting county - established criteria | 40 Four star facility enhancement rate |
| 16 NAEYC accredited plus county - established criteria | 20 Special needs supplement | 50 Five star facility enhancement rate |
| | | 99 Enhanced transportation rate |

RATE GROUPS: A Rate Group is composed of a letter of the alphabet and two numbers

Determine first character of the rate group as follows:

- | | |
|-------------|--|
| R 1st shift | S - 1st shift Special Needs Supplement Payment |
| T 2nd shift | U - 2nd shift Special Needs Supplement Payment |
| V 3rd shift | W - 3rd shift Special Needs Supplement Payment |

Determine the next two characters of the rate group as follows:

- 10 Below 1 year-olds
- 11 1 year-olds
- 12 2 year-olds
- 13 3 year-olds
- 33 3 year-olds (holidays, teacher workdays, inclement weather for child who attends Head Start or other Preschool Program)
- 14 4 year-olds
- 34 4 year-olds (holidays, teacher workdays, inclement weather for child who attends Head Start or other Preschool Program)
- 15 5 year-olds (not yet enrolled in Kindergarten or school)
- 35 5 year-olds (holidays, teacher workdays, inclement weather for child who attends Head Start or other Preschool Program)
- 04 Transportation for children 3 years of age and over
- 05 Transportation for children under 3 years of age and children with special needs

Rates and Rate Groups for the age of the child must be on the Approval Notice before care can be given and payment made. Always check the Approval Notice for rates and rate groups. Also, see "NOTE" below.

NOTE: Rate Groups 33, 34 and 35 will not be on the Approval Notice, but must be used to make payment when paying the difference between the full time rate and the part time rate (which must be on the Approval Notice) for holidays and inclement weather (e.g., paying the difference between R13 full-time rate and R13 part-time rate use rate group R33 for payment).