

DMA ADMINISTRATIVE LETTER NO: 14-03, ADDENDUM 10, MQB-E CERTIFICATION PERIOD EXTENSION TO 12/31/2004 AND REENROLLMENTS

DATE: October 8, 2004

SUBJECT: MQB-E Certification Period Extension to 12/31/04 and Reenrollments

DISTRIBUTION: County Directors of Social Services
Medicaid Eligibility Staff

I. BACKGROUND

Congress has passed a continuing resolution which includes continuation of the funding for Qualifying Individuals(QI)/MQB-E through November 20, 2004. Therefore, another certification period extension to 12/31/2004 is being completed in EIS for MQB-E cases. We expect Congress will pass legislation at a later date to continue funding the program. Therefore, the annual reenrollment process for QI1/MQB-E is being initiated for you to determine eligibility for recipients effective January 1, 2005.

II. PROCEDURES FOR EXTENDING CERTIFICATION PERIOD TO 12/31/2004

EIS automatically will extend the certification through date for MQB-E cases to December 31, 2004. This update will occur on the night of October 14, 2004. A list of the cases that are updated will be available the next day in a report on XPTR. The XPTR name is "DHREJ QI1 Cert Period Extended". To view this list, select the version with the most current date.

MQB-E cases with an 8125 pending the day the certification period extension runs will not be included in the automatic update. Also, MQB-E cases that do not have a certification through date of 10/31/2004 will not be updated. These cases will require manual update of the certification period if the case remains active MQB-E. DMA will notify counties of cases requiring manual updates.

III. MEDICAID CLASSIFICATION CHANGES AND PROGRAM TRANSFERS TO MQB-E

Beginning October 15, 2004, begin entering a certification through date of 12/31/2004 for changes and transfers to MQB-E.

IV. APPLICATIONS FOR MQB-E

When approving an ongoing MQB-E application on or after 10/15/2004, enter a certification through date of 12/31/2004 unless the case is terminating earlier.

V. REENROLLMENTS

On October 29, 2004, EIS will produce for each active MQB-E recipient a reenrollment form, a rights and responsibility insert, and a QI return envelope. MA 2160 and EIS 3210 provide information regarding the reenrollment process for MQB-E and procedures the county is to follow for MQB-E reenrollments, application approvals, and transfers.

If you determine the individual is no longer eligible for MQB-E or any other Medicaid program, terminate the case. If you determine the individual continues to be eligible for MQB-E, you can not key eligibility for 2005 into EIS until we notify you. The certification period for reenrollments will be determined when Congress decides if funding for the program will continue. DMA will issue another administrative letter with instructions when Congress acts.

If the MQB-E date of application is 11/01/2004 or later, reenrollments are NOT needed.

If you have questions, please contact your Medicaid Program Representative.

Gary Fuquay
Director

[This material was researched and prepared by Mary Spivey, EIS Consultant, Eligibility Information Systems Unit.]