

# **DMA ADMINISTRATIVE LETTER NO: 14-03, ADDENDUM 9, MQB-E EDITS AND CERTIFICATION PERIOD EXTENSION TO 10/31/2004**

**DATE:** August 20, 2004

**SUBJECT:** MQB-E Edits and Certification Period Extension to  
10/31/04

**DISTRIBUTION:** County Directors of Social Services  
Medicaid Eligibility Staff

## **I. BACKGROUND**

Previously, QI1/MQB-E was funded through September 30, 2004. It is anticipated funding for the program will be extended; therefore, another certification period extension is being completed in EIS for MQB-E cases. The State is in the process of planning for the annual re-enrollment process and certification period extension should the program be extended by Congress. We will send out a subsequent letter to notify you when we know more.

## **II. PROCEDURES FOR EXTENDING CERTIFICATION PERIOD TO 10/31/2004**

EIS automatically will extend the certification through date for MQB-E cases to October 31, 2004. This update will occur on the night of August 27, 2004. A list of the cases that are updated will be available the next day in a report on XPTR. The XPTR name is "DHREJ QI1 Cert Period Extended". To view this list, select the version with the most current date.

**Do not key any changes to MQB-E cases or transfers to MQB-E on August 27, 2004. Either key these before or after August 27, 2004. Approvals may be keyed any day.**

On August 30, 2004, an automated DSS-8108 will be mailed to recipients whose certification period was updated automatically notifying them of their continued eligibility through 10/31/2004. These cases will be included on the Notice Register.

MQB-E cases with an 8125 pending the day the certification period extension runs and active MQB-E cases that do not have a certification through date of 9/30/2004 will not be updated automatically. These cases will require you to key a DSS-8125 to update the certification period to 10/31/2004 if the case remains active MQB-E. DMA will notify you which cases these are. When keying the DSS-8125 to update the certification period, enter the appropriate redetermination code (01 or 9A). Do not override the notice. By using code 01 or 9A, the recipient will be mailed an automated DSS-8108 notifying him of his continued eligibility through 10/31/2004.

### **III. MEDICAID CLASSIFICATION CHANGES AND PROGRAM TRANSFERS TO MQB-E**

Beginning August 30, 2004, begin entering a certification through date of 10/31/2004 for changes and transfers to MQB-E.

### **IV. APPLICATIONS FOR MQB-E**

When approving an ongoing MQB-E case, enter a certification through date of 10/31/2004 unless the case is terminating earlier.

If you have questions, please contact your Medicaid Program Representative.

Gary H. Fuquay  
Director

[This material was researched and prepared by Mary Spivey, EIS Consultant, Eligibility Information Systems Unit.]