

**ATTACHMENT IIIA**  
**DOCUMENTATION OF ANNUAL SECURITY TRAINING**  
**SHRED CONTRACTOR**

**It shall be unlawful for any person to inspect or disclose in any manner not provided by law Federal tax return or return information. Unauthorized inspection is a misdemeanor punishable by a fine not to exceed \$1,000, or imprisonment of not more than one year, or both, together with the cost of prosecution. Unauthorized disclosure is a felony punishable by a fine not to exceed \$5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution. If convicted of unauthorized inspection or disclosure, violators may also be subject to civil damages.**

**I, \_\_\_\_\_, state that on this date, I reviewed IRS Codes Sections 7213(a), 7213A, and 7431. These codes have been made available to each of the following employees of the shred company \_\_\_\_\_.**

***Signatures of the following staff attest to reviewing and receiving the above IRS Codes and understand the civil and criminal penalties for unauthorized inspection or disclosure:***

_____	_____	_____
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**SIGNATURE OF TRAINER**

\_\_\_\_\_  
**TITLE**

\_\_\_\_\_  
**DATE**