

DMA ADMINISTRATIVE LETTER NO: 02-13, FEDERAL POVERTY LEVEL CHANGE REVIEW FOR ONGOING MQB-B & E CASES

DATE: 03/08/13

SUBJECT: Instructions for Ongoing MQB-B & E Cases

DISTRIBUTION: County Departments of Social Services
Medicaid Supervisors
Medicaid Eligibility Staff

I. BACKGROUND

As communicated in ABD Change Notice 03-13, FPL Income Limit Changes this administrative letter provides instructions on how to work the NCXPTR Report, titled "Poverty Potential Eligibility for Program Review," for MQB-B and E cases.

II. IMPLEMENTATION INSTRUCTIONS FOR ONGOING MQB-B & E CASES

A. NCXPTR Report, Poverty Potential Eligibility for Program Review

The report titled "Poverty Potential Eligibility for Program Review" ("DHREJA POV POT ELIG FOR PROG REV) is available on XPTR. The report compares the countable income to the New Poverty Level for the current aid program/category. The Minimum Income column lists the new "minimum" amount of the federal poverty level for the recipient's current aid program/category.

B. For April 1, 2013 or later, apply the new income limits to establish eligibility for the ongoing certification period.

1. EIS will not automatically update the cases on this report. You must pull the MQB-B and E cases on the report.
2. Compare countable monthly income to the amount listed in the Minimum Income Limit column (current MQB-B and MQB-E cases).
 - a. If the poverty level increase causes a recipient's income to be equal to or less than the Minimum Income Limit, evaluate for greater benefit aid program/categories.
 - b. Transfer the case to the appropriate aid program/category and send an adequate notice.

- c. Complete review of the cases on the report and take the appropriate action by the pull cutoff date in April (4/26/13).
- d. Document the results of the case review and maintain the report for your MPR to review at a later date.

If you have any questions regarding this information, please contact a Medicaid Program Representative.

Carol Steckel, MPH
Director

CS/pc

(This material was researched and written by Pam Cooper, Policy Consultant, Medicaid Eligibility Unit.)