

# **DMA ADMINISTRATIVE LETTER NO: 14-03, ADDENDUM 17, MQB-E CERTIFICATION PERIOD EXTENSION TO 9/30/08**

**DATE:** May 15, 2008

**SUBJECT:** MQB-E certification Period Extension to 9/30/08

**DISTRIBUTION:** County Directors of Social Services  
Medicaid Eligibility Staff

## **I. BACKGROUND**

MQB-E, also known as Qualifying Individuals I (QI-1), is funded by Congress through June 30, 2008. It is anticipated that funding for the program will be extended; however, the length and timing of the extension are uncertain. Therefore, a certification period extension is being completed in EIS for MQB-E cases.

## **II. PROCEDURES FOR MQB-E (QI-1)**

EIS will automatically extend the certification through date for MQB-E cases to September 30, 2008. This update will occur on the night of May 28, 2008. A list of the cases that are updated will be available the next day in a report on XPTR. The XPTR name is "DHREJ QI1 Cert Period Extended". To view this list, select the version with the most current date.

**Do not key any changes to MQB-E cases or transfers to MQB-E on May 28, 2008. Either key these changes before or after May 28, 2008. Approvals may be keyed any day.**

On May 29, 2008 an automated DSS-8108, Notification of Benefits, will be mailed to recipients whose certification period was updated automatically notifying them of their continued eligibility through 09/30/2008. These cases will be included on the Notice Register.

MQB-E cases with an 8125 pending the day the certification period extension runs and active MQB-E cases that do not have a certification through date of 6/30/2008 will not be updated automatically. These cases will require you to key a DSS-8125 to update the certification period to 9/30/2008 if the case remains active MQB-E. If your county has any of these cases, your MPR will e-mail you a list.

Pull the cases from the list and key the DSS-8125 to update the certification period. Enter the redetermination code (01). By using code 01, the recipient will be mailed an automated DSS-8108, Notification of Benefits, notifying him of his continued eligibility through 9/30/2008. Do not override the notice.

**III. MEDICAID CLASSIFICATION CHANGES AND PROGRAM TRANSFERS TO MQB-E**

Starting May 29, 2008, begin entering a certification through date of 9/30/2008 for changes and transfers to MQB-E.

**IV. APPLICATIONS FOR MQB-E**

Beginning May 29, 2008, when approving an ongoing MQB-E case, enter a certification through date of 9/30/2008 unless the case is terminating earlier.

If you have questions, please contact your Medicaid Program Representative. For any issues that are not able to be handled through that venue, Mrs. Angela Floyd, Assistant Director for Recipient and Provider Services, will be your point of contact and can be reached at (919) 855-4000.

William W. Lawrence, Jr., M.D.  
Acting Director

(This material was researched and written by William Appel, Policy Consultant, Medicaid Eligibility Unit.)