

# **CHANGE NOTICE FOR MANUAL NO: 02-13, NON EMERGENCY MEDICAL TRANSPORTATION POLICY ADJUSTMENTS**

**DATE: FEBRUARY 21, 2013**

**Manual: Family and Children's Medicaid**

**Change No: 02-13**

**To: County Directors of Social Services**

**Effective: March 1, 2013**

## **I. BACKGROUND**

This Change Notice contains other policy adjustments and clarifications for the purpose of providing more consistency and oversight of the transportation program.

## **II. Content of Change**

A. Beginning January 1, 2013, coverage for routine transportation services for Medicaid beneficiaries who live in an Adult Care Homes (ACH) is no longer part of the Medicaid payment to the ACH. Transportation services for Medicaid beneficiaries in an ACH is arranged and provided by the local county DSS. Policy is revised to reflect this change.

B. Change Notice 16-12 inadvertently included outdated instructions for completing the DMA-2056 Transportation Log or equivalent form. This error is corrected.

C. Mileage reimbursement policy states that mileage reimbursement "shall not exceed the current IRS business rate" (1/2 that rate for beneficiaries and financially responsible persons). Policy clarifies that the rate paid must be sufficient to cover the cost of gas using a conservative miles-per-gallon estimate. In addition, the link to the IRS business rate is updated.

D. The exclusion for listed felony criminal convictions is limited to a conviction during the 10 year period prior to the date the background check is performed.

E. A billing code is added for non-emergency private and commercial aircraft transportation.

## **III. Effective date and Implementation**

Effective March 1, 2013

## **IV. Maintenance of manual**

Remove: MA-3550, Medicaid Transportation, Pages 7-10, 25-30, 33-34, 41-44

Insert: [MA-3550](#), Medicaid Transportation, Pages 7-10, 25-30, 33-34, 41-44

If you have any questions regarding this information, please contact your Medicaid Program Representative.

Carol H. Steckel, MPH

Director

(This material was research and written by Ena Lightbourne, Policy Consultant, Medicaid Eligibility Unit.)