

# CHANGE NOTICE FOR MANUAL NO. 05-04, NOTICE AND HEARINGS

**DATE: SEPTEMBER 9, 2003**

**Manual:** Family and Children's Medicaid  
**Change No:** 05-04  
**To:** County Directors of Social Services  
**Effective:** October 1, 2003

## **I. BACKGROUND**

The purpose of this change notice is to clarify that an adequate notice may only be used when an applicant/recipient requests termination of Medicaid in writing.

## **II. CONTENT OF CHANGE**

MA-3430, Notice and Hearing Process, has been revised to inform workers that only a recipient's written request can be accepted before adequately terminating or reducing any Medicaid aid/program category.

## **III. IMPLEMENTATION**

This policy is effective October 1, 2003. Apply to all requests for termination taken on or after October 1, 2003.

## **IV. MAINTENANCE OF MANUAL**

Remove: MA-3430, Notice and Hearings Process, Pages 5 & 6.  
Insert: [MA-3430](#), Notice and Hearings Process, Pages 5 & 6 effective 10/01/03.

If you have any questions regarding this information, please contact your Medicaid Program Representative.

Gary Fuquay  
Acting Director

(This material was researched and written by Beverly Miles, Medicaid Policy Consultant, Medicaid Eligibility Unit.)