

# CHANGE NOTICE FOR MANUAL NO. 14-04, POVERTY LEVEL INCOME LIMITS

**DATE: FEBRUARY 23, 2004**

**Manual:** Family and Children's Medicaid  
**Change No:** 14-04  
**To:** County Directors of Social Services  
**Effective:** April 1, 2004

## **I. CONTENT OF CHANGE**

The purpose of this change notice is to issue the new poverty level income limits for MPW, MIC, Transitional Medicaid and NC Health Choice for Children (NCHC) and to provide implementation instructions for pending applications, new applications, and ongoing cases.

MA-3315, Medicaid Deductible, has also been updated to reflect the new medical reimbursement rate for medically related transportation.

## **II. EFFECTIVE DATE**

Income limits for MPW, MIC, NCHC and Transitional Medicaid have been revised to reflect the increase in the federal poverty level. EIS edits were updated effective Wednesday, February 25, 2004. You can now enter the new income limits.

Cases keyed with a Medicaid effective date of 4/01/04 or later require use of the new income limits in EIS.

## **III. IMPLEMENTATION**

### **A. Applications**

1. MPW Applications that are Pending On or Taken On or After April 1, 2004
  - a. Determine eligibility prior to 4/01/04 using the income limits in effect prior to 4/01/04. If income does not exceed the income limits and all other eligibility requirements are met, approve the application. Authorize from the first month of eligibility through the end of the post-partum period. Refer to MA-3310, *MPW Budgeting*.

- b. If ineligible for months prior to 4/01/04 due to excess income, determine eligibility effective 4/01/04 using the new income limits.

If eligible using the new income limits and all other eligibility factors are met, approve the application and authorize effective 4/01/04. Authorize through the end of the 60 day post-partum period. Refer to MA-3310, *MPW Budgeting*. Evaluate months prior to 4/01/04 for other Medicaid.

- c. If ineligible using the new income limits, evaluate for medically needy coverage.

2. Applications for MIC-N and NCHC Pending On April 1, 2004

Always evaluate for eligibility under any other aid/program category (including MAF-M) prior to evaluating for NCHC.

- a. Determine eligibility prior to 4/01/04 using the income limits in effect prior to 4/01/04. If the Medicaid effective date is prior to 4/01/04 and the income does not exceed the income limit in effect prior to 4/01/04 and all other eligibility requirements are met, approve the application using the income limit prior to 4/01/04. The 12-month certification/authorization begins with the first month of eligibility.
- b. If ineligible using the income limits in effect prior to 4/01/04, determine eligibility using the income limit that is effective 4/01/04.

(1) If eligible:

- (a) Authorize the case effective 4/01/04 through the end of the 12-month period. The certification would be 4/1/04 through 3/31/05.

Enter the new income limits in EIS if the Medicaid effective date is 4/01/04 or later.

- (b) Evaluate the case for medically needy coverage for months prior to 4/01/04.

(2) If ineligible:

- (a) For MIC-N applications using income limits effective 4/01/04, evaluate as NCHC or MAF-M.
- (b) For NCHC applications, deny the case due to excess income. Evaluate for MAF-M.

3. Applications for MIC-N or NCHC Taken On or After April 1, 2004
  - a. Determine eligibility for MIC-N for months in the retroactive period that are prior to 4/01/04 using the income limits in effect prior to 4/01/04. Use the income limits effective 4/01/04 for April or later.
  - b. Determine ongoing eligibility for MIC-N or NCHC using the income limits that are effective 4/01/04.
  - c. If eligible for MIC/NCHC authorize beginning the first month of eligibility through the end of the 12-month period. Refer to MA-3425, *Certification and Authorization*, for MIC authorizations.
4. Applications for MAF-M Pending On April 1, 2004

**Note:** Administrative applications, which are entered to authorize MIC or MPW coverage, do not count in the average processing time for application processing standards.

For MAF applications pending with a deductible or for reserve verifications, evaluate eligibility effective 4/01/04 using the new income limits. Evaluate individuals under age 19 for MIC-N and NCHC. Evaluate pregnant women for MPW.

- a. For MAF applicants under age 19 eligible for MIC-N effective 4/01/04:
  - (1) Enter an administrative DSS-8124 to create a new application. The application date is the date of the original MAF application.
  - (2) Enter a certification period of 4/01/04 through 3/31/05.
  - (3) Authorize effective 4/01/2004.
- b. For MAF applicants under age 19 eligible for NCHC effective 4/01/04:
  - (1) Enter an administrative DSS-8124 to create a new application. The application date is the date of the original MAF application.
  - (2) Do not delete the child(ren) from the pending MAF application. The children remain on the MAF application until they are determined ineligible for MAF or are approved for NCHC.

- c. For MAF applicants now eligible for MPW:
  - (1) Enter an administrative DSS-8124 to create an MPW application. The application date is the same date as the MAF application.
  - (2) Authorize the MPW case effective 4/01/04, provided all eligibility requirements are met.
  - (3) Certify through the end of the 60-day post-partum period. (See MA-3240, *Pregnant Woman Coverage*.)
- d. Continue to process the MAF application for months prior to 4/01/04.
  - (1) Recalculate the deductible for months prior to 4/01/04 if all individuals on the MAF application are eligible effective 4/01/04 under MIC, MPW, or NCHC. Approve an open/shut MAF case for any months prior to 4/01/04 for which eligibility is determined. If ineligible for MAF for the months prior to 4/01/04, deny the application following policy in MA-3215, *Processing the Application*.
  - (2) Recalculate the deductible for case members who remain in MAF only if an individual who had his own income is deleted from the MAF application and moved to a MIC-N or MPW application.
    - (a) At the point MAF is approved, delete the individuals eligible as MIC-N or MPW from the MAF application. The individual termination date is the date of application for individuals who have no eligibility under MAF.
    - (b) For individuals who have eligibility under MAF prior to 4/01/04, the individual termination date is 3/31/04 since MIC-N or MPW is authorized 4/01/04.

## **B. Ongoing Cases**

### **1. MAF Cases**

Apply these changes at the next redetermination or change in situation to determine eligibility for MIC-N, NCHC, or MPW if the case is ineligible for MAF or has a deductible.

### **2. MIC-N Cases**

Apply these changes at the next redetermination or, if the certification period began prior to 4/01/04, the next change in situation. If the Medicaid Effective

Date is prior to April 1, 2004, use the old limits. See MA-3305, *MAF, MIC, HSF Budgeting*, for instructions regarding changes that affect the MIC.

3. NC Health Choice for Children Cases

Apply these changes at the next reenrollment.

**C. Transitional Medicaid**

Use the new 185% of poverty limit for Transitional Medicaid for months beginning April 1, 2004.

**IV. MAINTENANCE OF THE MANUAL**

**A. Remove MA-3255, NC Health Choice, pages 11 – 12 & Attachment 1.**

**B. Insert attached [MA-3255](#), NC Health Choice, pages 11 - 12 & [Attachment 1](#), effective 4/01/2004.**

**C. Remove MA-3305, MAF, MIC, HSF Budgeting, Attachment – Income Charts.**

**D. Insert attached [MA-3305, MAF, MIC, HSF Budgeting, Attachment – Income Charts](#), effective 4/01/2004.**

**E. Remove MA-3310, MPW Budgeting, pages 1 and 2.**

**F. Insert attached [MA-3310](#), MPW Budgeting, pages 1 and 2, effective 4/01/2004.**

**G. Remove MA-3315, Medicaid Deductible, pages 1-2.**

**H. Insert attached [MA-3315](#), Medicaid Deductible, pages 1-2, effective 4/01/2004.**

If you have any questions, please contact your Medicaid Program Representative.

Gary H. Fuquay  
Director

[This material was researched and written by Angela Saddler, Policy Consultant, Medicaid Eligibility Unit.]