

CHANGE NOTICE FOR MANUAL

DATE: May 30, 2009

MANUAL: Family Services Manual, Volume I; Children's Services, Chapter VIII: Protective Services, 1426 Attachment 1, Central Registry Report User Manual

CHANGE NO: 07-2009

TO: COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: CHILD WELFARE PROGRAM MANAGERS & SUPERVISORS
CHILD WELFARE SOCIAL WORKERS

RE: Changes to the Central Registry Report User Manual Implemented January 2009

EFFECTIVE: Immediately

I. BACKGROUND

The Division's Child Welfare Policy and Consultation Team and the Performance Management, Reporting and Evaluation Team prepared an Administrative Letter ([CWS-01-09](#)) concerning changes to the Central Registry System and Corresponding Policy Updates. On January 16, 2009, this letter was forwarded to all Child Welfare Program Managers & Supervisors and Child Welfare Social Workers. Attached to this notice is the updated Chapter VIII: Protective Services, 1426 Attachment 1, Central Registry Report User Manual.

This revision of CS1426 Attachment 1 is being sent via e-mail and will only be posted on-line.

II. SIGNIFICANT CHANGES


The revised section provides program procedures and guidelines for the Central Registry Report User Manual. The revised policy details updates to include the collection of data required by the federal government and data that will assist counties in providing improved services to child and families.

Please ensure that all staff members who have child welfare responsibility are provided copies of this material or can access it via the NCDSS website. The Division of Social Services on-line manual web address is: <http://info.dhhs.state.nc.us/olm/manuals/dss/>

III. INSTRUCTIONS

Obsolete:	Insert:
1426 Attachment 1, Central Registry Report User Manual	1426 Attachment 1, Central Registry Report User Manual

Sincerely,



Charisse Johnson, Chief
Child Welfare Services

Attachments:

Attachment 1- [Central Registry User's Manual](#)

cc: Sherry Bradsher
Jack Rogers
Hank Bowers
Sarah Barham
Family Support and Child Welfare Team Leaders
Children's Programs Representatives
Local Business Liaisons