

CHANGE NOTICE FOR MANUAL

DATE: DECEMBER 15, 2016

MANUAL: Chapter XIII: Child Welfare Funding Manual

CHANGE NO: 05-2016

TO: COUNTY DIRECTORS OF SOCIAL SERVICES / HUMAN SERVICES

ATTENTION: CHILD WELFARE PROGRAM MANAGERS & SUPERVISORS
CHILD WELFARE SOCIAL WORKERS

RE: Revision of Chapter XIII: Child Welfare Funding Manual
New Section 1700 – Guardianship Assistance Program

EFFECTIVE: JANUARY 1, 2017

I. BACKGROUND | CHANGE INTENT

Chapter XIII: Child Welfare Funding Manual provides policy guidance and information on funding requirements and procedures for claiming reimbursement for child welfare services. The Division has revised this manual chapter by adding Section 1700 – Guardianship Assistance Program pursuant to Session Law 2015-241 (<http://www.ncga.state.nc.us/Sessions/2015/Bills/House/PDF/H97v9.pdf>), N.C.G.S. § 108A-49.1 (http://www.ncleg.net/EnactedLegislation/Statutes/PDF/BySection/Chapter_108A/GS_108A-49.1.pdf), and 10A NCAC 70P .0100, .0103, .0104, and .0105. The purpose of the Guardianship Assistance Program (GAP) is to make funds available for the financial support of youth who are determined to be in a permanent family setting, eligible for legal guardianship, and otherwise unlikely to obtain permanency.

II. SPECIFIC CHANGES

Addition of Section 1700 – Guardianship Assistance Program, which includes:

- Purpose of the new policy section;
- Description of the legal basis for the policy;
- Definitions of key terms including, but not limited to, Guardianship Assistance Agreement, Legal Guardian, and Legal Guardianship;
- Eligibility criteria;
- Program requirements;
- Documentation and periodic reviews;
- Requirements for the Guardianship Assistance Case Record;
- Appeals process;
- Recovering of lost or stolen checks; and,
- Overpayment of Guardianship Assistance.

III. INSTRUCTIONS

Please note the above changes to Chapter XIII: Child Welfare Funding Manual and begin using the revised manual as of January 1st, 2017.

If you have any questions regarding these policy changes, please contact the Child Welfare Policy Team at (919) 527-6340.

| New Section |
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| NORTH CAROLINA DIVISION OF SOCIAL SERVICES |
| CHILD WELFARE SERVICES MANUAL |
| CHAPTER XIII: CHILD WELFARE FUNDING MANUAL WITH NEW SECTION 1700 – GUARDIANSHIP ASSISTANCE PROGRAM |

Sincerely,



Kevin Kelley, Section Chief