

North Carolina Department of Health and Human Services | Division of Social Services  
Rapid Response Team Referral

**CASE DOCUMENT FOR RAPID RESPONSE TEAM REVIEW**

**Instructions:** *The Referring County MUST staff the case with the LME-MCO prior to completing and submitting this case document. Please complete all questions / sections.*

Please send completed Referral form to: [rapid.response.BehavioralHealth@dhhs.nc.gov](mailto:rapid.response.BehavioralHealth@dhhs.nc.gov)

When sending the referral form, the LME/MCO Care Coordinator should be included in the email.

Please also include the regional child welfare consultant assigned to your county:  
<https://www.ncdhhs.gov/divisions/social-services/county-staff-information/local-support-staff-schedules/regional-child-welfare-consultants>

Please write **RRT Referral** and note **child's initials**, and **the referring county** in the subject line of the email. Example: RRT Referral AB XYZ County

**Date:** \_\_\_\_\_

**CHILD'S DEMOGRAPHIC INFORMATION**

Name: \_\_\_\_\_

Gender: \_\_\_\_\_ DOB: \_\_\_\_\_

Race: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

**DIAGNOSTIC INFORMATION AND MEDICAL INFORMATION**

Mental Health:

Substance Use:

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Intellectual/Developmental Disabilities and IQ:

Physical:

Current Medications:

**CHILD’S MEDICAID AND INSURANCE INFORMATION:**

Medicaid #: \_\_\_\_\_

Medicaid County (if different than custodial agency): \_\_\_\_\_

Health Insurance (if not Medicaid): \_\_\_\_\_

**DSS/LME-MCO**

DSS County name: \_\_\_\_\_

DSS staff completing the form (name, email, and phone #): \_\_\_\_\_

Community Care of North Carolina (CCNC) Care Coordinator:

MCO Care Coordinator (name, email, and phone #): \_\_\_\_\_

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Has coordinator/collaboration occurred at the leadership level with LME/MCO and the County DSS to attempt to resolve this case? Please describe and include date:

Who participated in that coordination/collaboration (title/name):

List the name and email addresses of the staff to be included in RRT meetings:

**DSS INVOLVEMENT**

Date child entered custody: \_\_\_\_\_

Describe Permanency Plan for child and any barriers to achieving permanence:

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Describe any family involvement/visitation or support persons:

Number of placements to date since entering DSS custody: \_\_\_\_\_

Where is the child currently? (name of facility, city): \_\_\_\_\_

At this location since (date): \_\_\_\_\_

Prior to this, child was at (name of facility, city): \_\_\_\_\_

At this location date from: \_\_\_\_\_ to \_\_\_\_\_

**HISTORY**

Trauma history (if yes, please explain):

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Precipitating factors that led to current crisis status/ED admission (describe relevant/current symptoms/behaviors including risk behaviors such as self-injury, aggression, sexualized behavior, elopement, adherence; include any systemic, including family systems and legal systems, issues that contributed to the crisis):

**TREATMENT HISTORY/RECOMMENDATIONS**

Please list below or attach current BH/IDD/SU provider(s) and service(s):

List current clinical (BH/IDD/SU) treatment and placement recommendations:

Service(s) Recommended by MCO:

Service(s) Recommended by Provider/CCA/Hospital:

Service(s) Recommended by DSS/Guardian:

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Please summarize below or attach a list of recent denials, pending referrals, and other information about the current search for services:

Additional efforts made to secure placement and MH/IDD/SU treatment (ex. Wraparound services, increased rates, EPSDT services, etc.):

**REASONS CASE IS BEING REVIEWED FOR RRT**

Provide any additional information to explain the complexities of the child's needs that are creating barriers to meeting treatment recommendations:

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Describe any system barriers to meeting treatment needs: