

**DSS ADMINISTRATIVE LETTER ECONOMIC SERVICES NO. 2-2008  
(Energy)**

**TO:** County Directors of Social Services

**ATTENTION:** LIEAP and CIP Managers and Supervisors

**DATE:** March 25, 2008

**SUBJECT:** **Increase of Maximum Allowable Assistance Amount in Helping Each Member Cope Program**

**EFFECTIVE DATE:** April 1, 2008

**I. GENERAL INFORMATION**

In November of 2006, Haywood Electric, with assistance from the Economic Services Section of the North Carolina Division of Social Services, implemented a new community-based funding program entitled "Helping Each Member Cope (HEMC)." HEMC is funded 100% from monies contributed by customers and employees of Haywood Electric Membership Corporation.

HEMC was established to assist households experiencing a heating or cooling related crisis in the Haywood Electric service area. Recently, Haywood Electric Membership Corporation's Board of Directors approved increasing the maximum allowable assistance amount from \$300 to \$600 per state fiscal year, effective April 1, 2008.

The purpose of this letter is to provide instructions for implementing the revised maximum HEMC assistance amount.

**II. POLICY PROCEDURES**

- A. The CIP System will be revised to reflect the maximum allowable assistance amount for HEMC funds.
- B. The maximum allowable assistance amount per HEMC application will increase from \$300 to \$600 per state fiscal year.

**III. IMPLEMENTATION INSTRUCTIONS**

These changes are effective with HEMC applications taken or processed on or after April 1, 2008.

If you have any questions regarding this information, please contact your Food and Nutrition Services & Energy Programs Representative.

Sincerely,



Dean Simpson, Chief  
Economic Services Section