

CHANGE NOTICE FOR MANUAL

DATE: September 1, 2018

MANUAL: Energy Program Manual

TO: County Directors of Social Services

CHANGE NO: 04-2018

SUBJECT: Updated Federal Poverty Income Levels, Eastern Band of Cherokee Indians (EBCI) Clarifications and Obsoleted CIP Manual Sections

EFFECTIVE: October 1, 2018

I. BACKGROUND

The purpose of this policy change notice is to update the federal poverty income levels and also includes clarification regarding the administration of Energy Programs with the EBCI. This change also obsoletes sections pertaining to the old CIP system.

II. SPECIFIC CHANGES

A. Section 300

1. Added note regarding the EBCI in section 300.02, A.
2. Added note regarding requirement for the DSS 8116-I form in section 300.04, B, 2.
3. Updated maximum countable income chart in section 300.09
4. Updated income ranges by family size chart in section 300.12, B.

B. Section 400

1. Updated note regarding EBCI in section 400.03.
2. Update federal poverty guidelines regarding the application requirement in section 400.03, F, 1.

C. Sections 600, 620, 630, & 640

1. Sections pertaining to CIP system are obsoleted as energy cases are in NC FAST.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications taken and processed on and after October 1, 2018. If you have any questions regarding this information, submit to OST at dss.policy.questions@dhhs.nc.gov

Sincerely,

A handwritten signature in blue ink that reads "David Locklear". The signature is written in a cursive style with a clear, legible font.

David Locklear, Deputy Director
Economic and Family Services

SH/ac

Attachments (2)

EP 300

EP 400