

CHANGE NOTICE FOR MANUAL

DATE: December 2, 2013
MANUAL: Food and Nutrition Services Certification Manual
TO: County Directors of Social Services
CHANGE NO.: 5-2013

SUBJECT: Policy Updates and Clarifications

EFFECTIVE DATE: Upon Receipt

I. BACKGROUND

The purpose of this change notice is to make changes regarding Trafficking FNS benefits.

II. SPECIFIC CHANGES

Changes have been made to the following sections:

A. Section 800, Claims

Section 800.05 has been updated to state that Trafficking referrals also may result from the attempt to buy or sell FNS benefits online and in public.

B. Section 805, Requirements for Establishing Recipient Claims

Section 805.05, C.6 has been updated to add clarification regarding Intentional Program Violation with regards to Trafficking FNS benefits.

C. Section 830, EBT Recipient and Retailer Fraud

Trafficking definition has been updated in Section 830.01 to include 'or the attempt to buy or sell FNS benefits online and in public'.

Email address to send reports has been updated in Section 830.03, C.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with applications, recertifications, and changes upon receipt.

IV. INSTRUCTIONS FOR MAINTENANCE OF THE FOOD and NUTRITION SERVICES MANUAL

To maintain your current hard copy of the Food and Nutrition Services User's Manual:

1. Go to the DSS On-Line Manuals Change Notice website at

<http://info.dhhs.state.nc.us/olm/manuals/dss/ei-30/chg/>

2. Click on Change No. 5-2013.
3. Click on the attachment links at the bottom of the page to print the changed sections and attached documents.
4. Open the files using Adobe Acrobat Reader and print the pages. Insert or replace the appropriate pages in your current hard copy as indicated below.

Note: Adobe Reader may be downloaded for free at <http://www.adobe.com>

To update your current copy of the manual:

Remove			Insert	
Section	Pages		Section	Pages
800	1		800	1
805	1, 8 and 9		805	1, 8 and 9
830	1		830	1

If you have any questions regarding this information, please contact your FNS State Support Team directly via email.

Sincerely,



David Locklear, Acting Section Chief
Economic and Family Services Section

DL/jo

[FSs800](#)

[FSs805](#)

[FSs830](#)