

## CHANGE NOTICE FOR MANUAL

**DATE:** September 26, 2017  
**MANUAL:** Food and Nutrition Services (FNS) Certification Manual  
**TO:** County Directors of Social Services  
**CHANGE NO:** 2-2017  
**SUBJECT:** October 2017 Mass Change  
**EFFECTIVE:** October 1, 2017

### I. BACKGROUND

The purpose of this change notice is to update the resource limit and determine benefit level amounts for the October 2017 Mass Change. Changes were made to increase the resource limit for the members age 60 or over, or a disabled member, Maximum Gross, Net Income limits, SUA, BUA and TUA amounts, Standard Deduction and the Excess Shelter Deduction. The maximum allotment amounts decreased for each household size.

### II. SPECIFIC CHANGES

#### A. Section 250, Resources

1. Resource amount for FNS units including a member or members age 60 or over, or a disabled member, updated in Section 250.01, A.

#### B. Section 285, Determining Benefit Levels

1. Standard Allowance for Utilities (SUA, BUA and TUA) amounts updated in Section 285.01, A.
2. Standard Deduction amounts updated in Section 285.01, B.
3. Excess Shelter Deduction updated in Section 285.01, F.
4. Maximum Monthly Income updated in Section 285.02, A.
5. Maximum Allotment updated in Section 285.02, B.  
Income Standards for separate Food and Nutrition Services units updated in Section 285.03.
6. Instructions for completing the DSS-1700 Application Worksheet updated in Section 285.04, D.
7. Prorated allotment amount updated in Section 285.04, F. 4.

#### C. Forms updated to reflect new income, resource, allotment, and deduction amounts

1. DSS-1700, Application Worksheet
2. DSS-8550/8550sp, Change Report Form

3. DSS-8552/8552sp, Food and Nutrition Services Makes North Carolina Stronger
4. DSS-8560/8560sp, Caseworker Desk Reference

### III. IMPLEMENTATION INSTRUCTIONS

These changes are effective with all applications, changes, and recertifications on October 1, 2017. Submit any questions regarding this policy to the DHHS Operational Support Team (OST) via the Policy Questions link located in the Integrated Eligibility Manual, <https://economicbenefits.nc.gov>.

Sincerely,



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David Locklear, Deputy Director  
Economic and Family Services Section

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Attachments (10)

[FSs250](#)

[FSs285](#)

[FSs285f1](#)

[DSS-1700](#)

[DSS-8550](#) and [DSS-8550sp](#)

[DSS-8552](#) and [DSS-8552sp](#)

[DSS-8560](#) and [DSS-8560sp](#)

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