

CHANGE NOTICE FOR MANUAL

DATE: October 28, 2019
MANUAL: Food and Nutrition Services Certification Manual
TO: County Directors of Social Services
CHANGE NO: 5-2019
SUBJECT: Policy Updates
EFFECTIVE: Upon Receipt

I. BACKGROUND

The purpose of this change notice is to update the Manual Section 600, Simplified Nutrition Assistance Program (SNAP).

United States Department of Agriculture (USDA) provided clarification that household concept requirements, found in manual section FNS 210 Household Concept, apply to SNAP households. Revisions were previously made to the SNAP policy to include the household concept requirements however; additional clarifications are included in this policy update.

NC FAST has been updated to incorporate the household concept when determining eligibility. NC FAST will not currently allow the worker to run the full Online Verification System on SNAP cases, until notified by NC FAST that the function is available the worker may run Online Verification (OLV) for SNAP applications and recertifications.

II. SPECIFIC CHANGES

A. Section 600, Simplified Nutritional Assistance Program (SNAP)

1. Household Concept Requirements added to 600.02 A. 7.
2. Note updated to provide clarification that NC FAST will not mail SNAP applications to households that do not meet the FNS household concept added to section 600.03 A.
3. Instructions on how to handle SNAP applicants that have an H or I Controlled Substance Felons added to 600.03 E.
4. Clarification added to provide instructions on reacting to Online Verification System and Data match information to 600.03 F. 5.
5. Household concept requirements added to 600.03 J.
6. Clarification added to provide instructions on reacting to Online Verification System and Data match information to 600.06.

7. SNAP household reporting requirements updated to include data matches, including SDX, prisoner, death, and IPV matches, added to 600.07.
8. Requirement to react to household concept requirements added to 600.08 G.
9. Requirement to complete Online Verification System (OVS) and react to information at recertification added to 600.09 F.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective upon receipt with all applications, changes, and recertifications. Submit any questions regarding this policy to DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,

A handwritten signature in blue ink that reads "David Locklear". The signature is cursive and includes a small mark above the "l" in "Locklear".

David Locklear, Deputy Director
Economic and Family Services Section

DL/vd

Attachment (1)
FSs600 10-2019