

# CHANGE NOTICE FOR MANUAL

**DATE:** October 29, 2021  
**MANUAL:** Food and Nutrition Services (FNS) Certification Manual  
**TO:** County Directors of Social Services  
**CHANGE NO:** 20-2021  
**SUBJECT:** Policy Updates  
**EFFECTIVE:** November 1, 2021

## I. BACKGROUND

The purpose of this change notice is to update the Manual Sections FNS 210 Household Composition, FNS 350 Whose Income is Counted, and new allotment amounts in FNS 600 Simplified Nutritional Assistance Program (SNAP). The update also includes provisions that prohibits anyone convicted of aggravated sexual abuse, murder, sexual exploitation and abuse of children, sexual assault as defined in the Violence Against Women Act of 1994, or a similar State law, **and** who is also not in compliance with the terms of their sentence or a fleeing felon from receiving FNS benefits.

## II. SPECIFIC CHANGES

Manual Section	Change
FNS 210.05	Aggravated sexual abuse, murder, sexual exploitation sanction requirements added to list of excluded household members.
FNS 350.01	Instructions to count 100% of the income of individuals disqualified for Aggravated sexual abuse, Murder, or Sexual assault violations.
FNS 600.02	Updated allotment amounts to include new amounts.
FNS 600.08	Aggravated sexual abused, murder, and sexual assault violators added to reacting to changes section.

## III. IMPLEMENTATION INSTRUCTIONS

These changes are effective for all applications, recertifications, and changes received on or after November 1, 2021. Submit any questions regarding this policy to [DSS.Policy.Questions@dhhs.nc.gov](mailto:DSS.Policy.Questions@dhhs.nc.gov).

Sincerely,



Carla West,  
Senior Director for Economic Security Division of Social Services,  
Economic and Family Services  
CW/rc

### Attachments (3):

FNS 210 HH Composition  
FNS 350 Whose Income is Counted  
FNS 600 SNAP