

CHANGE NOTICE FOR MANUAL

DATE: August 19, 2021
MANUAL: Food and Nutrition Services Certification Manual
TO: County Directors of Social Services
CHANGE NO: 11-2021
SUBJECT: Policy Updates
EFFECTIVE: August 27, 2021

I. BACKGROUND

The purpose of this change notice is to update the Income and Resources section of the Food and Nutrition Services (FNS) manual. Countable and non-countable income information from the Integrated Eligibility Manual (IEM) has been updated and moved to the Food and Nutrition Services Certification manual section 300. Source of verification, documentation, and determining gross income information from the IEM has been updated and moved to FNS manual section 305. References to FNS have been removed from IEM sections 4010, 4020, 4030, 4040, 4050, 4060, and 4070.

II. SPECIFIC CHANGES

FNS 300 Sources of Income
Information from the Integrated Eligibility Manual sections 4030 and 4040 have been updated and moved to the Food and Nutrition Services Certification manual section 300.
FNS 305 Rules for Budgeting Income
Information from the Integrated Eligibility Manual sections 4050, 4060, and 4070.02 have been updated and moved to the Food and Nutrition Services Certification manual section 305.
FNS 310 Budgeting New, Changed, and Terminated Income
Information from the Integrated Eligibility Manual sections 4070.01 and 4090 have been updated and moved to the Food and Nutrition Services Certification manual section 310.
FNS 315 Special Budgeting Income
Information from the Integrated Eligibility Manual sections 4030 have been updated and moved to the Food and Nutrition Services Certification manual section 315.

III. IMPLEMENTATION INSTRUCTIONS

These changes are effective August 27, 2021. Submit any questions regarding this policy to DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,

Carla West

Carla West,
Senior Director for Economic Security Division of Social Services,
Economic and Family Services
CW/rc

Attachments:

FNS 300 Sources of Income

FNS 305 Rules for Budgeting

FNS 310 Budgeting New, Changed, and Terminated Income

FNS 315 Special Budgeting Income