

## CHANGE NOTICE FOR MANUAL

**DATE:** June 9, 2021

**MANUAL:** Food and Nutrition Services Certification Manual

**TO:** County Directors of Social Services

**CHANGE NO:** 04-2021

**SUBJECT:** Policy Updates

**EFFECTIVE:** June 15, 2021

### I. BACKGROUND

The purpose of this change notice is to relocate manual section 550 Transitional Food and Nutrition Services Benefits to the FNS Manual Section 650 Transitional Food and Nutrition Services Benefits and section 620 Categorical Eligibility to FNS Manual Section 220 Categorical Eligibility. The manual sections have been reformatted for consistency and clarification as well as removing outdated references. In addition, any current policy from Administrative Letters or Dear County Director Letters have been incorporated. These sections have been rearranged to group like topics together and free up sections for future updates.

### II. SPECIFIC CHANGES

Old Manual Section	New Manual Section	Change
<b>650 Transitional Food and Nutrition Services Benefits</b>		
FNS 550.01	FNS 650.01	References to Food Stamps, FSIS, and other systems updated to current terminology. Sections reformatted.
FNS 550.02	FNS 650.02	
FNS 550.03	FNS 650.03	
FNS 550.04	FNS 650.04	
FNS 550.05	FNS 650.05	
<b>220 Categorical Eligibility</b>		
FNS 620.01	FNS 220.01	Updated to include definition, advantages, and restrictions of categorical eligibility status.
FNS 620.02	FNS 220.02	Updated to define the 4 types of categorical eligible households.
FNS 620.03	FNS 220.03	Updated to define instances that categorical eligible status is not allowed.
FNS 620.04	FNS 220.04	Updated to include processes when categorical eligibility is lost.
FNS 620.05	FNS 220.05	Updated to include verification requirements.
FNS 620.06	FNS 220.06	Application process for FNS and WF dual applications moved from 620.04.
	FNS 220.07	Instructions for suspended categorically eligible households updated.

### III. IMPLEMENTATION INSTRUCTIONS

These changes are effective June 15, 2021. Submit any questions regarding this policy to [DSS.Policy.Questions@dhhs.nc.gov](mailto:DSS.Policy.Questions@dhhs.nc.gov).

Sincerely,



Carla West,  
Senior Director for Economic Security Division of Social Services,  
Economic and Family Services  
CW/rc

**Attachments:**

FNS 650 Transitional Food and Nutrition Services Benefits  
FNS 220 Categorical Eligibility