

CHANGE NOTICE FOR MANUAL

DATE: January 27, 2006

MANUAL: Work First User s Manual
CHANGE NO.: 1-2006
TO: County Directors of Social Services
EFFECTIVE: February 1, 2006 make the following changes to the Work First User s Manual

I. GENERAL

This change notice transmits revisions to the Work First User s Manual. These changes are outlined below.

II. SPECIFIC CHANGES

Effective January 1, 2006, the new Medicare Part D prescription drug plans will be available to people with Medicare. Medicare prescription drug plans (PDPs) will provide insurance coverage for prescription drugs. The regulatory basis for this change is the Medicare Prescription Drug Improvement and Medicare Modernization Act (MMA).

Beginning January 1, 2006, individuals receiving Medicare and Medicaid in North Carolina will no longer have prescriptions paid by the Medicaid program. Instead, they will be paid by the Medicare program.

A. WF Table of Contents

The Table of Contents is revised to include within WF300 EIS Inquiries, Medicare A/B/C Entitlement Data (MB) and Medicare D Entitlement/Enrollment (MD).

B. WF Section 300 EIS Inquires

Section 300 is revised to add instructions for the Medicare A/B/C Entitlement Data (MB) and Medicare D Entitlement/Enrollment (MD) inquiry screens. Function keys have been added to the Individual Inquiry (ID) and Individual Profile Inquiry (IP) screens to navigate to the new Medicare Inquiry screens.

C. WF Section 610 Reports

Section 610 is revised to add the Non-Coop Individuals Without A IVD Sanction Report.

D. WF Section 700 Codes

Section 700 is revised to:

1. Indicate Case Level Special Coverage Group Code UP is no longer valid for AAF effective 10-01-2005. This section is also revised to indicate Individual Level Special Reporting Code U Principal Wage Earner is no longer valid for AAF effective 10-01-2005.

2. Add Individual Level Special Use Codes that identifies Hurricane Evacuees from Alabama, Louisiana, Mississippi and Texas.
3. Add the following additional notice text that appears on the automated notice when Y is entered in the Medicare A and/or B field:

If you receive Medicare, Medicare is responsible for your prescriptions.

E. WF Section 900 Automated Child Support Referrals

Section 900.05 IV. D is revised to include code and date displayed on the Data Received in EIS from ACTS inquiry screen to indicate Cooperation or Non Cooperation by the adult for Child Support.

The Work First User’s Manual has been updated with these changes and is available in PDF format (see below).

III. INSTRUCTIONS FOR MAINTAINING WORK FIRST USER’S MANUAL

To maintain your current hard copy of the Work First User’s Manual:

1. Go to the DSS On-Line Manuals website at
<http://info.dhhs.state.nc.us/olm/manuals/dss/csm-96/man/index.htm>
2. Click on Change No. 1-2006
3. Click on the CN 1-2006 and the attachment links at the bottom of the page to print the Change Notice and the attached documents.
4. Open the downloaded files using Adobe Acrobat Reader and print the pages. Insert or replace the appropriate pages in your current hard copy as indicated below.

Note: Adobe Acrobat Reader may be downloaded for free at <http://www.adobe.com/>

To update your current hardcopy of the manual:

| <u>REMOVE</u> | | <u>INSERT</u> | |
|-----------------------|---------------------|-----------------------|---------------------|
| <u>SECTION</u> | <u>PAGES</u> | <u>SECTION</u> | <u>PAGES</u> |
| TOC | 1-5 | TOC | 1-7 |
| 300 | 1-2, 7-15 | 300 | 1-2, 7-19 |
| 610 | 1-2, 13-17 | 610 | 1-2, 13-19 |
| 700 | 1-29 | 700 | 1-30 |
| 900 | 1-2, 23-24 | 900 | 1-2, 23-25 |

If you have any questions, please contact the DSS Automation Staff at (919) 733-8938.

Sincerely,

A handwritten signature in black ink that reads "Hank Bowers". The signature is written in a cursive style and is positioned above a thin vertical red line.

Hank Bowers, Chief
Performance Management/Reporting & Evaluation
Management Section

HB:baa

Attachments

[WF_CN1-2006](#)

[WFumTOC](#)

[WFum300](#)

[WFum610](#)

[WFum700](#)

[WFum900](#)