

CHANGE NOTICE FOR WORK FIRST MANUAL

MANUAL: Work First

CHANGE NO: 05-2004 Dated April 14, 2004

TO: County Directors of Social Services

EFFECTIVE: May 1, 2004, make the following changes to the Work First Manual.

I. BACKGROUND

North Carolina implemented a new state TANF Plan effective October 1, 2003. Section 103 of the Work First Manual is being updated to incorporate some of the TANF Plan changes into policy.

II. SPECIFIC CHANGES

The definition of full time participation in employment services is refined to indicate that participants may initially be engaged in part time participation and later increase to full time. The requirement for the *varicella* vaccination is clarified. References to automated food stamp benefits are deleted. A note is added regarding the county agency's discretion in whether or not to apply a sanction for failure to attend school.

III. INSTRUCTIONS FOR MAINTENANCE OF THE WORK FIRST MANUAL

Remove		Insert	
Section	Pages	Section	Pages
103	1-12	103	1-11

This policy has been reviewed and approved by the Economic Services Committee. If you have any questions, please contact your Work First Representative.

Sincerely,

JoAnn Lamm,

Family Support and Child Welfare Section

JAL:cb

Attachment

WF103

cc: Pheon Beal

Sherry Bradsher

Sarah Barham

Local Business Liaisons

Work First Representatives

Family Support and Child Welfare Services Team Leaders