

CHANGE NOTICE FOR WORK FIRST MANUAL

MANUAL: Work First

CHANGE NO: 07-2004 Dated June 16, 2004

TO: County Directors of Social Services

EFFECTIVE: July 1, 2004, make the following changes to the Work First Manual.

I. BACKGROUND

In SL 1997-443, the North Carolina General Assembly enacted the First Stop Employment Assistance Program. It is administered by the Employment Security Commission (ESC) and is established to assist applicants and participants of Work First Family Assistance to become employed.

All Work First adult applicants (except those applying for Benefit Diversion), recipients, re-applicants and individuals requesting inclusion (unless exempt), are required to register with the First Stop Employment Assistance Program at ESC before their application or inclusion request can be approved or their assistance continued.

There are some exemptions to First Stop registration requirements. These exemptions do not include being a Food Stamp applicant or recipient.

Work First Section 104C is being changed because the statement in the former text regarding Food Stamp applicants and recipients not being subjected to First Stop registration requirements was incorrect.

II. SPECIFIC CHANGES

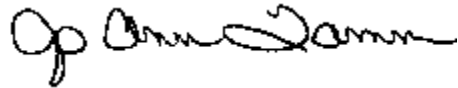
Text is deleted from section II.

III. INSTRUCTIONS FOR MAINTENANCE OF THE WORK FIRST MANUAL

Remove		Insert	
Section	Pages	Section	Pages
104C	1	104C	1
104C	2	104C	2

This policy has been reviewed and approved by the Economic Services Committee. If you have any questions, please contact your Work First Representative.

Sincerely,

A handwritten signature in black ink, appearing to read "Jo Ann Lamm". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Jo Ann Lamm, Program Administrator

Family Support and Child Welfare Services Section

JAL:ds

Attachment

[WF104C.pdf](#)