

CHANGE NOTICE FOR MANUAL

DATE: October 1, 2020
MANUAL: WORK FIRST MANUAL
CHANGE NO.: WF_CN4-2020
TO: County Directors of Social Services
EFFECTIVE: November 1, 2020

I. BACKGROUND

The purpose of this change notice is to address Work First Manual Section 112, Kinship and Living with Requirements. Program language was updated to provide clarification and incorporate current NC FAST terminology.

II. SPECIFIC CHANGES

A. Section II, Relationships That Meet Kinship Requirements

1. Added kinship requirement for spouses of a blood or half-blood relative, adoptive relative, stepparent, stepbrother, and stepsister.

B. Section IV, Verifying Kinship and Living With Requirements

1. Clarified living with may be verified by observation during home visits conducted by social services staff.

C. Section VI, The Temporary Absence Reporting Requirement and Penalty for Late Reporting

1. Updated language to incorporate current NC FAST terminology.
2. Added reference to the Creating a Sanction Job Aid.

III. IMPLEMENTATION PROCEDURES

This policy is effective November 1, 2020. Please email any questions regarding this policy to the Economic and Family Services Operational Support Team (OST) to DSS.Policy.Questions@dhhs.nc.gov.

Sincerely,



David Locklear, Deputy Director
Economic and Family Services

DL/klg

Attachment: WF 112